



FOSLS - Friends of St Luke's School



Registered Charity Number 1046465

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FOSLS Meeting Minutes – 17th January 2024 @ 7 p.m.

Queens Road Social

1. Welcome & Apologies

Attendees: Sharon Cowey, Cherrie Edger, Ali Dawn, Jayne Krol, Kiki Ball, Frances Jones, Jill Green, Andy Green, Sarah Roberts, Emily Pope, Amy Nelson, Helen Blundy

Apologies: Karoline Brennan, Carole Madigan, Emily Gerard, Juliana Garay, Andrew Hopwood, Mark Murray, Chris Redmond, Alex Witterick, Helen Hopkin.

2. Treasurer's report: Cash in the bank £16126.63. We have cleared the cost centre so currently have no outstanding commitments, Money raised from various fundraising events £7457.90.

Cauliflower Cards £261.00.

Donation £500

Disco £568.50

Anna Corcoran Concert £1319.44

Christmas Takeover Day £2508.69

Secret Room £551.50

Easy Fundraising £38.60

Bucket Challenge (not final tally) £800

Stationary Tuck Shop £306.00

Year 5 Friendship Bracelets £70.50.

3. Takeover Day Review - Overall the day went well. There were plenty of parent volunteers to help out on the day and the children all had a great time. There was some feedback that the elves had created quite a bit of a mess and had disturbed some of the classroom resources that the teacher had prepared. Next year, the volunteers on the day need to brief the elves on what they can do and not do and work with the teachers to minimize the disruption.

The games and crafts were very well organised. The crafts were well thought out and the children brought home a really nice decoration.

4. Review of Past fundraising events - disco, stationery tuck shop, takeover day, concerts.

Disco - Having three entrances worked well and meant that the children got into the school quickly to maximise their time at the disco. Where children were paying at the door, tickets were being paid but with no details of the child. We require the names of all of the children in the building in the event of a fire. Going forward, we will request the children to fill out a form with the details of their emergency contact to be handed in upon entry. If any children do not have this, then we will get the parent to fill it out before entry to the hall.

There was no negative feedback about not having sweets at the disco. Juice was served outside and this also worked well. We will continue with this for the next disco. For the summer disco, the Reception children will be allowed to attend and the Year threes will be moved to the Juniors Disco at the later time.

Stationary Tuck Shop - worked well and will resume in the Spring 2 Term.

Concerts- Anna Corcoran's concert was a great success. We may repeat this event in the next academic year.

5. Grant Opportunities - Tesco Grant Scheme & Formby Parish Grant. Any further updates with application for grants.

School have applied for the Teco Grant scheme. As the work on the outdoor space outside Year 1 has been completed, they need to check if the application was made for that purpose. It may need to be resubmitted with a different project.

6. Requests for Funding - School

- i. Outdoor Play Area - current contribution £13,000 - The outdoor play area has been funded so FOSLs do not need to increase their contribution.
- ii. Any other Requests -

- Reception have requested some provisions for their classroom. We have asked for further information and a cost for their provision.
- Request from CE for additional funding for the library to extend the Non-Fiction section.
- Request from SC for funding for three classic books for the class groups. FOSLS agreed to fund one book for the Summer term at approx £500. School are going to create an Amazon wish list for parents to buy the books if they wish to. We will review its success and the need for further provision in the next term.
- Science Week £1000

7. Upcoming activities

i. World Book Day 7th March 2024 - Storytime & Cookies

Book Character Mufti with £1 Donation. Funds from World Book Day to be spent on books. Storytime & Cookies. JK to lead.

ii. DISCO – Thursday 23rd May - AN to lead.

iii. MUFTI - 12th July - Break the rules Day. Rules to be decided at the next meeting.

iv. Any other fundraising ideas

Auction - could parents donate some of their time or a service to be part of a Raffle or Auction.

Concert - Ask Ray Quinn to see if he is available for a Summer Concert.

Movie Night - movie night suggested. This would be held on a Friday evening after school. Children would stay after school, have some play time, then have a movie. There would be an interval, where the children would get a snack and then go back to watching the movie. Would the children have to be a U rating or could we use a PG as the parents would have to buy the tickets in advance? We would need a license from Sefton to Screen the movie.

Sweet Treat Fridays - to resume in the Summer Term

Stationary Tuck Shop - to resume with Year 6 taking the lead and being supervised by one member of FOSLS.

Action Point - Research license for Movie - SC

Check with Ray Quinn re a concert - SC to liaise with Liz from the office.

8. Committee members & succession planning - look ahead to 2024/25

Jayne Krol and Kiki Ball are to step down as Chair and Vice chair at the end of the Academic Year. FOSLS are hoping to recruit a new chair. There is a legal requirement for the charity to have a Chair and Vice Chair so if FOSLS wish to continue, these roles need to be filled.

FOSLs will have a quick talk at the New Parents evening to encourage new members.

9. AOB and agree date of next meeting.

AOB - Insurance through Parentkind? FJ to look at insurance requirements for FOSLs.

Date of next meeting 24th April 2024 @ 7 p.m.